



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI

छत्तीसगढ़ स्वामी विवेकानंद तकनीकी विश्वविद्यालय, भिलाई

क्रमांक : छस्वावितवि/प्रशा./2026/4983

भिलाई, दिनांक : 07/10/26

अधिसूचना

कार्य परिषद् की 146वीं बैठक दिनांक 27.08.2026 के विषय क्रमांक-3 (विद्या परिषद् की दिनांक 27.08.2026 को आयोजित 82वीं बैठक के कार्यवृत्त का अनुमोदन करना) के अंतर्गत विषय क्रमांक-8 में लिए गए निर्णयानुसार विनियम क्रमांक-40 (CSVТУ Training, Placement, and Industry Engagement) को संलग्न परिशिष्ट-1 के अनुसार अधिसूचित किया जाता है।


07.10.26

कुलसचिव
छस्वावितवि, भिलाई

प्रतिलिपि :

1. सूचना प्रकोष्ठ, विश्वविद्यालय के वेबसाइट में प्रदर्शित किए जाने हेतु।
2. निदेशक, विश्वविद्यालय शिक्षण विभाग।
3. ट्रेनिंग एंड प्लेसमेंट विभाग।
4. परीक्षा विभाग।
5. अकादमिक विभाग।
6. लेखा शाखा।
7. निज सहायक मा. कुलपति।
8. मास्टर फाइल।



CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY BHILAI

REGULATION NO. 40 (Under Section of the Act No. 25 of 2004)

CSVТУ Training, Placement, and Industry Engagement

This Regulation shall be called the "CSVТУ Training, Placement, and Industry Engagement Regulation, 2025". This regulation shall be applicable to establish a transparent, accountable, and uniform framework for the planning, approval, funding, execution, and monitoring of the University's Training, Placement, and Industry Engagement activities. This regulation also ensures the financial propriety, administrative compliance, outcome orientation, and audit safety for all training, placement, skill development, and employability enhancement initiatives.

1. This Regulation shall apply to all activities undertaken by the Training & Placement Cell (TPC) of CSVТУ Bhilai, including:

- Activities of University Teaching Departments (UTDs), and
- Centralized training, placement, and industry engagement activities conducted for affiliated colleges of CSVТУ Bhilai.

2. This Regulation governs the financial, administrative, and operational aspects of the following categories of activities:

- Engagement of Third-Party Agencies/Liaisoning Partners Skill development, training delivery, placement facilitation, employability enhancement, and industry liaisoning.
- Training and Capacity Building Skill development programs, certification courses, finishing school initiatives, and structured employability enhancement programs.
- Placement and Career-Oriented Activities Campus placement drives, job fairs, pooled placements, pre-placement talks, and assessment or screening processes.
- Academic-Industry Engagement Industry-Institute Interaction (III) programs, HR conclaves, industry meets, expert lectures, industrial workshops, and MoU-driven initiatives.
- Academic and Professional Development Events Workshops, seminars, Short-Term Training Programs (STTPs), Faculty Development Programs (FDPs), and allied training programs related to employability and industry readiness.
- Student Participation in National / International Technology-Based Competitions Support for student participation and achievement in competitions organized by nationally or internationally reputed institutions, as per approved University norms.

3. Fund Sanctioning and Utilization Framework

3.1. Budget Sanctioning

The Training and Placement Cell (TPC) shall prepare an annual budget for Training, Placement, and Industry Engagement activities. The proposals shall be evaluated by a competent authority, and the selected proposals shall be incorporated into the budgetary allocation for the academic or financial year. The consolidated budget shall be recommended by the Finance Committee and approved by the Executive Council in accordance with University budgetary procedures, thereby ensuring clarity in the vision and purpose of the T&P Cell and its stakeholders.

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3.2. Approval of Expenditure

All expenditures shall require prior administrative and financial approval from the competent authority. Funds shall be utilized strictly for the sanctioned purpose and within the approved budget head.

3.3. Documentation and Record Keeping

Each activity shall be supported by a duly approved proposal, sanctions, bills, vouchers, participant records, and an outcome report. All records shall be preserved for audit and verification purposes.

4. Engagement of Third-Party Agencies / Liaisoning Partners

4.1. Permissible Engagement

The University may engage external agencies for:

- Skill development and training programs
- Campus placements, job fairs, and recruitment facilitation
- Employability enhancement initiatives
- Industry liaisoning and corporate outreach

4.2. Selection and Approval Process

Selection shall be conducted through a transparent, objective, and reasoned process in accordance with University norms. The TPC may hold meetings and deliberations with prospective agencies. Recommendations of the TPC shall be placed before the competent approval authority.

• Selection and Engagement of Trainers / Agencies / Service Providers

i. Engagement of any trainer, training agency, placement facilitator, recruitment partner, or industry liaisoning service provider for activities including skill development and training programs, campus placements, job fairs, employability enhancement initiatives, and industry liaisoning and corporate outreach shall be made only through a transparent and competitive selection process by inviting proposals/quotations from multiple eligible entities in accordance with University norms.

ii. Selection shall be carried out by a duly constituted Committee of the Training & Placement Cell through a two-stage evaluation process:

a. Stage I – Techno-Commercial Shortlisting:

Shortlisting shall be based on predefined eligibility and evaluation criteria, including experience in conducting similar activities, qualifications and expertise of personnel, past performance, client feedback/appreciation letters, methodology, and proposed deliverables.

b. Stage II – Demonstration and Final Evaluation:

Shortlisted agencies shall be invited to conduct a demonstration/session before a panel comprising faculty members and students. The performance shall be evaluated and scored based on quality, delivery effectiveness, and relevance.


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iii. The final selection shall be based on a weighted evaluation system, wherein 70% weightage shall be assigned to quality and experience (including demonstration performance) and 30% weightage to the financial bid, ensuring selection of high-quality trainers and agencies.

iv. No individual, trainer, agency, or service provider having any direct or indirect relationship, association, or conflict of interest with any University employee, officer, or TPC member shall be engaged.

v. All shortlisted individuals/agencies shall submit a written declaration certifying the absence of any conflict of interest before engagement.

vi. The recommendations of the Selection Committee, together with comparative evaluation and justification, shall be placed before the competent authority for prior administrative and financial approval.

vii. All engagements shall be governed strictly by a formal Agreement/Work Order clearly specifying scope of work, deliverables, timelines, and payment terms, and payments shall be released only after certification of satisfactory completion of the assigned work.

4.3. Payment and Accountability

Payments shall be released strictly in accordance with the approved Agreement/MoU. Agencies shall be accountable for deliverables, timelines, quality, and measurable outcomes.

5. Training and Capacity Building Activities

5.1. The University may organize or support training and capacity-building initiatives either independently or in collaboration with industry partners, training agencies, or reputed institutions.

5.2. All such programs shall be conducted with prior administrative and financial approval and in compliance with CSVTU financial norms.

6. Placement and Career-Oriented Activities

6.1. The University may organize campus placement drives, job fairs, pooled placements, pre-placement talks, and assessment or screening activities.

6.2. Expenditure related to logistics, hospitality, coordination, and company representatives shall be governed by approved norms and prior sanction.

7. Academic–Industry Engagement

7.1. Academic–industry engagement initiatives shall aim to enhance employability, curriculum relevance, and industry readiness of students.

7.2. All activities under this category shall follow approved procedures, financial norms, and documentation requirements.

8. Academic and Professional Development Events

8.1. The University may support workshops, seminars, STTPs, FDPs, and other professional development programs aligned with employability and industry engagement.

8.2. Expenditure on honorarium, logistics, hospitality, and training resources shall require prior approval and adherence to CSVTU norms.


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9. Student Participation in National / International Technology Competitions

- 9.1. Limited financial support may be provided to students who secure Winner or Runner-up positions in recognized technology-based competitions.
- 9.2. Support may include travel, lodging, boarding, and registration fees within approved limits.
- 9.3. Prior administrative and financial approval and submission of proof of participation and achievement shall be mandatory.

10. Separate Applicability

- 10.1 University Teaching Departments (UTDs): Activities exclusively for UTD students shall be routed through the Director, UTD, and governed by this Regulation.
- 10.2 **Centralized Activities for Affiliated Colleges:** All centralized training, placement, and industry engagement activities for affiliated colleges shall be coordinated by the TPC under this Regulation.

11. Compliance and Audit

- 11.1 All financial transactions shall comply with CSVTU financial rules and procedures.
- 11.2 Expenditure shall be subject to internal and statutory audit as per the University policy.

12. Conflict of Interest and Transparency

- 12.1 No direct payment shall be made to University employees or TPC members.
- 12.2 All payments shall be made through banking channels only.
- 12.3 Agencies and vendors shall submit a declaration of absence of conflict of interest.

13. Roles and Accountability

- TPC Members: Proposals from departments, students, and any trainer, training agency, placement facilitator, recruitment partner, or industry liaisons service provider shall be reviewed transparently. For student participation, all eligible students shall be duly informed and selection shall be made through a competition based on event requirements, with the best entry recommended for sponsorship. All proposals shall be evaluated through discussions and deliberations, and the Committee shall submit its recommendations for approval or rejection to the competent authority.
- TPC Coordinator: Facilitation of proposal processes, including notification and invitation; coordination of transparent evaluation and competitive selection (including student competitions where applicable); oversight of execution, monitoring, and reporting.
- Director, UTD / Chairman, TPC: Academic and functional oversight
- Registrar: Administrative scrutiny and compliance
- Chief Finance Officer: Financial compliance and fund management
- Hon'ble Vice-Chancellor: Competent approving authority

14. General Terms and Conditions

- Taxes and Statutory Levies: All invoices shall clearly indicate applicable GST and statutory taxes.
- Payment Norms: Payments shall follow CSVTU financial norms and the government rules.
- Right of Acceptance / Rejection: The University reserves the right to accept or reject any proposal or engagement, wholly or partly, in the interest of institutional propriety.


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- Confidentiality and Data Protection: Agencies shall maintain strict confidentiality of student, employer, and recruitment-related data.
- Recruitment Timeline: Placement activities shall adhere to the prescribed academic recruitment cycle unless otherwise approved.
- Hospitality Arrangements: Lodging, boarding, and hospitality shall be provided as per approved University norms and prior sanction.



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