



# CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY

छत्तीसगढ़ स्वामी विवेकानंद तकनीकी विश्वविद्यालय

No. CSVTU/Admn/2015/2023

Date: 05.08.2015

To,  
The Principals/Directors  
All affiliated institutions.

Sub: Guidelines regarding prevention of sexual harassment of women at workplace.

Ref: UGC letter no. F.91-1/2013(GS) dated 23<sup>rd</sup> July 2015.

Please refer the above UGC letter (copy attached herewith). As per the guidelines, you are requested to comply with the UGC directives regarding constitution of Internal Complaints Committee and inform the same through the email mentioned in the UGC letter.

Please treat this as most urgent.

  
(O. R. Sahu)  
Registrar

Encl.as.above

upload on web site

North Park Avenue, Sector - 8, Bhilai (C.G.) - 490 009

Ph. No. : 0788 - 2261311, Fax No. : 0788 - 2261411, Website : www.csvtu.ac.in, E-mail : registrar@csvtu.ac.in



ज्ञान-विकास विभूतये

प्रो (डॉ.) जसपाल एस सन्धू  
सचिव

*Prof. Dr. Jaspal S. Sandhu*

MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
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**By Speed Post**

D.O.No.F.91-1/2013(GS)

23<sup>rd</sup> July, 2015

Dear Sir/Madam,

UGC had earlier sent an advisory vide letter No. 91-3/2014(GS) dated 28<sup>th</sup> January, 2015 enumerating various measures to prevent sexual harassment, followed by a letter dated 15<sup>th</sup> June, 2015 for forwarding annual returns on cases of sexual harassment. You were also requested to constitute Internal Complaints Committee (ICC) as per Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and hold regular meetings of the ICC and also ensure adequate publicity about it by displaying posters in prominent places, their contact details and the procedure for filing the complaint with the ICC. Copies of the earlier letters alongwith proforma are available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) under 'Notices' section.

You are, therefore, requested to send the Annual Return on cases of Sexual Harassment as per proforma for the period from 1<sup>st</sup> April, 2014 to 31<sup>st</sup> March, 2015 and also details of constitution of ICC to the UGC on email i.e. [ugc.iccgs@gmail.com](mailto:ugc.iccgs@gmail.com) latest by 7<sup>th</sup> August, 2015 so as to enable UGC to compile and furnish the information to the Government of India. This may also be brought to the notice of the colleges affiliated to your esteemed University for compliance.

This may please be accorded **Top Priority**.

With kind regards,

Yours sincerely,

  
(Jaspal S. Sandhu)

**The Vice-Chancellor**

Chhattisgarh Swami Vivekanand Technical University  
North Park Avenue Sector-8  
Bhilai Dt. Durg-490009  
Chhattisgarh.