

**CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY:
BHILAI.(CHHATTISGARH)**

No, CSVTU/UGC.Reg2014./Aff/2014-15/ 666 dated 29th March2014.

NOTIFICATION

Subject : Information to be furnished by the Society/Institutions for affiliation for the Academic Session 2014-15.

Reference: UGC.(affiliation of Colleges offering Technical Education by University) Regulation 2014

It is notified that as per UGC (affiliation of Colleges offering Technical Education by University) Regulations 2014.vide UGC No. 14-9/2013(CPP-II) dated 28th February, 2014, the powers have been delegated to the University for approval of affiliation to introduce new college/extension of approval to the existing colleges/increase in intake/new courses/closure/change of name for the Academic Session 2014-15.

Accordingly, all the institutions, who have submitted their application for affiliation for the session 2014-15 till 31st December, 2013as per the date declared by Chhattisgarh Swami Vivekanand Technical University in regards to the affiliation for Academic Session 2014-15 for introduction of New Colleges/ Extension of approval to existing colleges/increase in intake/closure of course or institution/change in name will furnish the following additional information on or before 4th April, 2014 along with the documents and processing fee positively:

1. Mandatory Disclosure:

All the institutions, who have applied for affiliation for academic session 2014-15 shall submit the following information in prescribed format of the University given in annexure.

(i) Mandatory Disclosure :

- a. Report I : Information regarding building and infrastructural facilities.
- b. Report II.: Information regarding Human resources.

The Society/College shall declare the information in the form of affidavit duly attested by the magistrate/Notary in non judicial stamp of Rupees 100.

The additional information should be supported with the related documents as per appendix 10, 12 and 13 of UGC Regulation,2014 in the prescribed format provided by the University duly attested by the authorities of Society/Institution and deposit the processing fees as prescribed by UGC in UGC Regulation 2014.

(ii) Fee structure for affiliation (in lakhs)

S.No.	Particular	. Fees structure for processing fee			
		Minority Institution	Other Institution	Govt. /Govt .added/ Central University/State University	Late fee
1.	Processing fee for UG/PG course. For New institution.	2.0	3.0	Nil	
2.	Extension of affiliation	0.75	1.0	Nil	2.0
3.	Increase intake for additional courses. in 1 st & 2 nd Shift.	0.75	1.0	Nil	
4.	Introduction of 2 nd shift and Part time programmes	2.0	3.0	Nil	
5.	Introduction or continuation of PIO seats	2.0	3.0	Nil	
5.	Introduction or continuation of NRI seats	2.0	3.0	Nil	
5.	Reduction in intake/Closure of Courses programme	0.75	1.0	Nil	
6.	Change of name	Nil	1.0	Nil	
7.	Inspection fee	10,000	10,000	10,000	

On receipt of the requisite information and processing fee etc/ the process of affiliation will be done as per provisions laid down in the UGC Regulation, 2014, As per provision laid down in clause 2.2.2.5 of UGC Regulation 2014, the fund position of the applicant college in the form of FDRs* and bank accounts' in nationalized bank or scheduled commercial banks recognized by Reserve Bank of India shall be as under on the date of Scrutiny.

Programme proposed (Degree and Post Graduate Degree)	Total minimum funds required (Rs. in lakhs) as proof of operational expenses.	Total FDRs (* Rs. in lakhs in the name of institution as a proof of financial security.
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a.	Engineering & Technology	100	30
b.	Pharmacy.	50	15
c.	Architecture.	50	15
s.	MCA	50	15

- For a period of 10 years.

In view of the time schedule fixed by Honorable Supreme Court and the date of declaration of the UGC Regulation referred above, the time of submission is to be reduced so as to maintain the schedule fixed by the Honorable Supreme Court.

(A) Time Schedule for process of Application for Affiliation for New Colleges for the Academic Session 2014-15

S.No.	Stage of Processing application	Last date by which the processing should be completed.
1.	Submission of Application to start new college.	31-12-2013
2.	Self disclosure of required facilities and infrastructure availability (Mandatory) along with documents and fees to be submitted	04-04-2014
3.	Evaluation of application by the Scrutiny Committee constituted by Executive Council.	10-04-2014
4.	Deficiencies quoted by Scrutiny Committee to be communicated to the applicant institution.	12-04-2014
5.	Appeal by aggrieved institution against the decision of Scrutiny Committee.	15-04-2014
6.	Hearing for appeal by Standing Appeal Committee.	18-04-2014
7.	Evaluation of application by Re Scrutiny Committee.	19-04-2014
8.	Communication of decision of SAC to the appellant.	21-04-2014
9.	Inspection of Expert visiting Committee.	23-04-2014.
10.	Submission of report to Academic Council (AC. Meeting.)	25-04-2014.
11.	Meeting of Executive Council	28-04-2014.
12.	Issuance of letter.	30-04-2014.
13.	Appeal against the decision by the aggrieved institution.	03-05-2014.
14.	Consideration of appeal by SAC(hearing)	05-05-2014
15.	Decision of SAC to be placed before Academic Council	10-05-2014
16.	Meeting of Executive Council	12-05-2014
15.	Decision of SAC to be communicated (letter of acceptance or rejection to be communicated.	14-05-2014.

(B) AFFILIATION OF EXISTING COLLEGES.

- a. Time Schedule for process of Application for Affiliation for the Extension of affiliation/increase/reduction in intake in existing courses in existing programme / adding course in existing programme(s)/closure of programme(s)/mandatory provision of supernumerary seats for TFW/introducing /continuing/discontinuing supernumerary seats for PIO/ introducing /continuing/discontinuing seats for sons/daughters of NRIs/ change of name of the technical college/conversion of women institute into co-ed institute/introduction of II shift/part time program/ introduction of new dual/integrated courses Session 2014-15

S.No.	Stage of Processing application	Last date by which the processing should be completed.
1.	Submission of application for affiliation	31-12-2013
2.	Self disclosure of required facilities and infrastructure availability (Mandatory) along with documents and processing fees to be submitted for issuance of EOA to Existing Institutions.	04-04-2014
3.	Inspection of the institution and submission of inspection report by the committee constituted as per clause 07 of Statue 18.	23-04-2014
4.	Meeting of Academic Council	21-04-2014 and 25-04-2014.
5.	Meeting of Executive Council	22-04-2014 and 28-04-2014
6.	Issuance of letter for approval/rejection.	30-4-2014
7.	Appeal by aggrieved institution before Standing Appeal Committee.	03-05-2014.
8.	Consideration of Appeal(hearing by Standing Appeal Committee)	05-05-2014
9.	Decision of SAC to be placed before Academic Council	10-05-2014
10.	Meeting of Executive Council	12-05-2014
11.	Decision of SAC to be communicated (letter of acceptance or rejection to be communicated.	14-05-2014.

Tentative dates of the meeting of Academic Council and Executive Council have been given, which may be changed on special circumstance.

Different forms, affidavits and appendix are given for ready reference in annexure.

Encl.1. Mandatory Disclosure I, II

2. Appendix 10, 12 and 13
3. Affidavit, Resolution and certificates.
4. Format for Inspection Report.

(G. R. Sahu)
Registrar
CSVTU, Bilai

Endt. No, CSVTU/UGC.Reg2014./Aff/2014-15/ 667 dated 29th March2014.

Copy in confirmation to:

1. All Principal/Directors of all affiliated colleges of CSVTU, Bilai
2. Secretary, Technical Education, Govt. of Chhattisgarh, Raipur.
3. Director, Technical Education, Govt. of Chhattisgarh, Raipur
4. Notice Board.
5. PS to VC
6. MF.

(G. R. Sahu)
Registrar
CSVTU, Bilai